

## ***Save up to 88% on Your Waiting Room Magazine Subscriptions!***

EBSCO Reception Room Subscription Services provides discount magazine subscriptions to hundreds of popular and professional magazine titles. When you choose EBSCO to service magazine subscriptions for your reception area or lobby you will:

- Save up to 88% when ordering your waiting room magazines at the lowest publisher authorized prices.
- Enjoy one order, one invoice purchasing for all of your professional journals and popular magazine subscriptions.
- You can order via (800) number, fax, mail, e-mail or web site.
- Easily manage your account(s) online using our two-click renewals, prorated\* subscription transfers, view past invoices/order history and simple subscription cancellations.
- Get superior customer service.
- Free replacement issues of missing or damaged magazines.

## ***Why Use EBSCO?***

EBSCO Reception Room Subscription Services is the country's leading provider of waiting room magazine subscriptions. EBSCO was founded in 1944. In 1980 EBSCO Reception Room Subscription Services was created to save you time and money.

## ***Frequently Asked Questions***

### **How do I qualify for your rates?**

In order to qualify for reception room rates, you must have either a business name or a professional title. All businesses who have reception or waiting areas instantly qualify. All you have to do is open an account.

### **Why do I need to provide a business name or professional title?**

Since our specially negotiated rates are available only to businesses with reception rooms or waiting areas, we need the name of your business or your professional title. Entering your title or business name qualifies you to receive the deeply discounted magazine prices we offer.

### **How do I order a new subscription?**

Select the title you would like to order and call my toll-free number, fax, e-mail or mail your order to me.

### **What if I want to order a title that's not listed on the pricelist?**

We offer more than 200,000 titles. If there is a title that you are interested in ordering, but you do not see it, either call me at 800-288-7393 or e-mail me [wwhitson@ebSCO.com](mailto:wwhitson@ebSCO.com). Chances are we can get you a great rate on the title you are looking for.

### **Can I cancel my titles? How?**

Yes, you can cancel your titles at any time and you may be eligible for a refund for issues you have not yet received. If a refund is due to you, it will be placed on your account. If you would like to have a refund check sent, or the refund put back on your credit card, you must Contact Us.

**Can I transfer magazines I ordered through someone else to EBSCO?**

Yes, you can do that! We will research the dates your titles are expected to renew and add them to your EBSCO account. If prorating is allowed by the publisher we will make the expiration dates the same as your other titles so you only have one bill to pay per year.

**How do I pay for a subscription?**

You may provide a check, purchase order, your credit card number or receive an invoice when placing your order.

**How do I renew through EBSCO?**

EBSCO will send you an alphabetized list of your current subscriptions prior to expiration so that you may renew, cancel or add new titles.

**Can I order titles for my home?**

All magazines must be sent to a business address to qualify for reception room special pricing.

**What if I change my address?**

Call our 800 number and speak with a Customer Relations Representative immediately so we can notify all publishers you deal with. Please advise us of your new address at least 60 days prior to moving to prevent an interruption in service.

**What if I have a problem with a subscription EBSCO is handling?**

Our qualified Customer Relations Representative will be happy to work with you to resolve any problems you may have.

**What if I find a price that is lower than EBSCO?**

If you find a publisher's offer that is lower than any on our list, call us and we will match it—guaranteed!