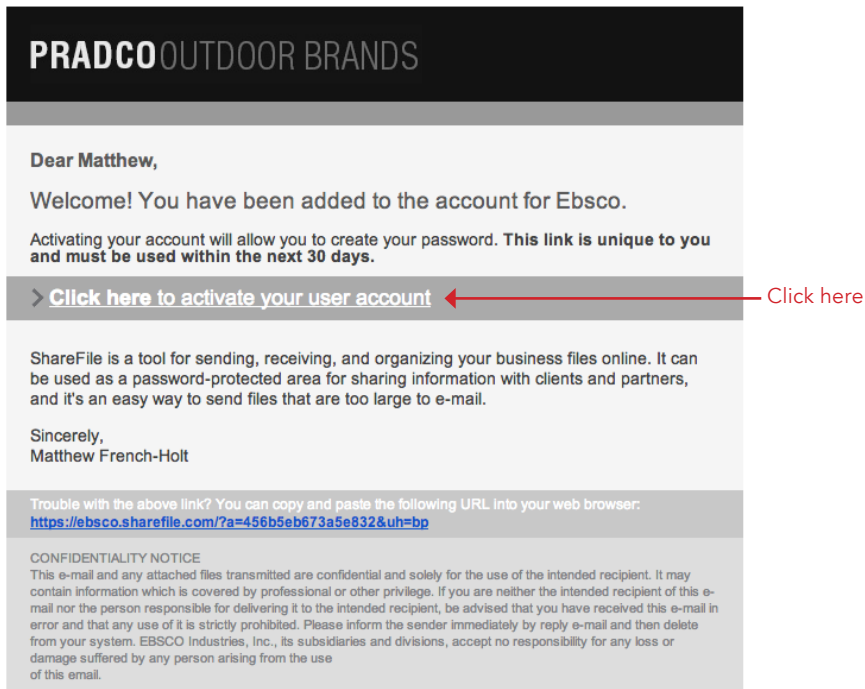


### HOW TO:

- 1) Activate your account
- 2) Navigate through files and download media

### ACTIVATING YOUR ACCOUNT

Commonwealth Productions will send you a link after your account is set up.



**PRADCO**OUTDOOR BRANDS

Dear Matthew,

Welcome! You have been added to the account for Ebsco.

Activating your account will allow you to create your password. **This link is unique to you and must be used within the next 30 days.**

[> Click here to activate your user account](#) ← Click here

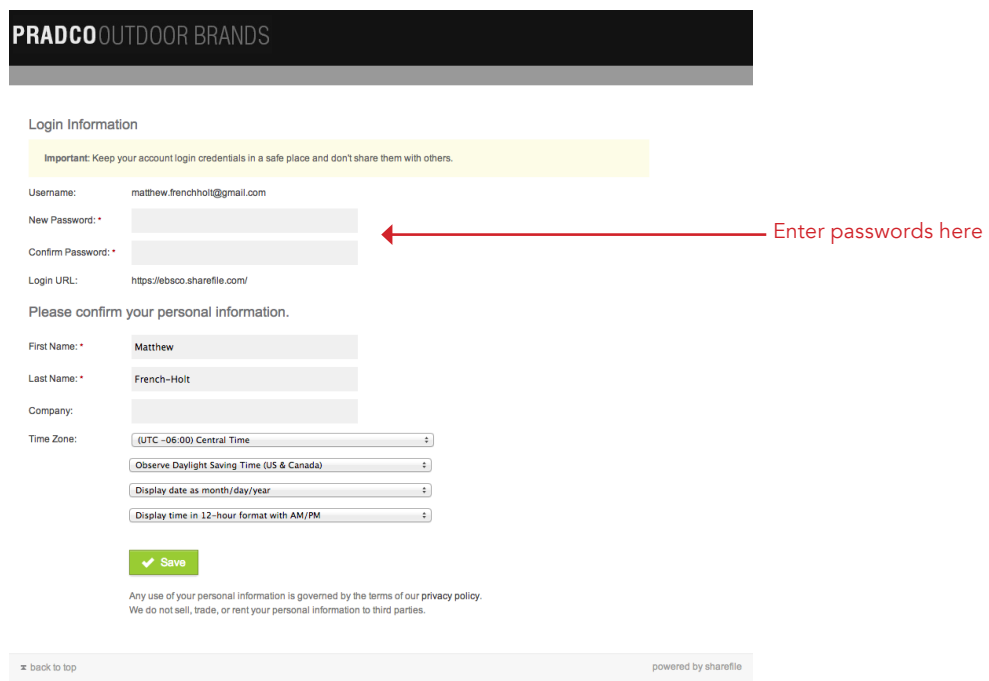
ShareFile is a tool for sending, receiving, and organizing your business files online. It can be used as a password-protected area for sharing information with clients and partners, and it's an easy way to send files that are too large to e-mail.

Sincerely,  
Matthew French-Holt

Trouble with the above link? You can copy and paste the following URL into your web browser:  
<https://ebSCO.sharefile.com/?a=456b5eb673a5e832&uh=bp>

**CONFIDENTIALITY NOTICE**  
This e-mail and any attached files transmitted are confidential and solely for the use of the intended recipient. It may contain information which is covered by professional or other privilege. If you are neither the intended recipient of this e-mail nor the person responsible for delivering it to the intended recipient, be advised that you have received this e-mail in error and that any use of it is strictly prohibited. Please inform the sender immediately by reply e-mail and then delete from your system. EBSCO Industries, Inc., its subsidiaries and divisions, accept no responsibility for any loss or damage suffered by any person arising from the use of this email.

Click on the link for the next window...



**PRADCO**OUTDOOR BRANDS

Login Information

Important: Keep your account login credentials in a safe place and don't share them with others.

Username: matthew.frenchholt@gmail.com

New Password:

Confirm Password:  ← Enter passwords here

Login URL: <https://ebSCO.sharefile.com/>

Please confirm your personal information.

First Name:

Last Name:

Company:

Time Zone:

Any use of your personal information is governed by the terms of our [privacy policy](#).  
We do not sell, trade, or rent your personal information to third parties.

⌕ back to top powered by sharefile

Choose whatever password you want and enter it. Click on green Save button.

This will be your home screen.

The screenshot shows the PRADCO OUTDOOR BRANDS file management interface. The top navigation bar includes 'Home', 'Manage Users', 'Send a File', 'Request a File', 'My Settings', and 'Apps'. The main content area is divided into 'My Files & Folders', 'Shared Folders', and 'Favorite Folders'. The 'My Files & Folders' section is active, showing a table of files. The 'Download' button is circled in red, and a red arrow points to the 'Getting Started Guide' file in the table below.

	Title ▲	MB	Uploaded	Creator
<input type="checkbox"/>	Getting Started Guide	0.00	10/22/13 9:31A	M. French-Holt

Check box, and then click *There is a Getting Started Guide for you to download and reference of you choose to.*  
download

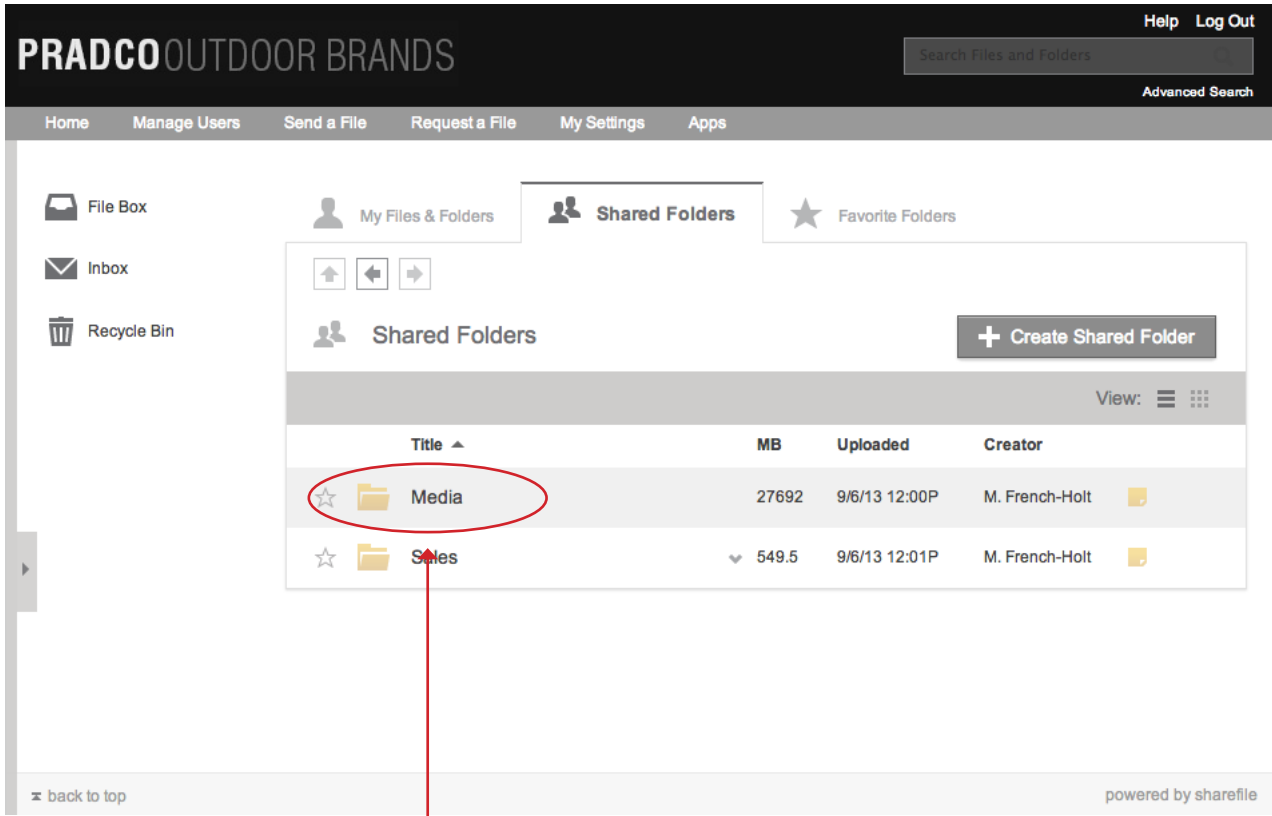
To download media, click on Shared Folders Tab

The screenshot shows the PRADCO OUTDOOR BRANDS file management interface. The top navigation bar includes 'Home', 'Manage Users', 'Send a File', 'Request a File', 'My Settings', and 'Apps'. The main content area is divided into 'My Files & Folders', 'Shared Folders', and 'Favorite Folders'. The 'Shared Folders' section is active, showing a table of shared folders. The 'Shared Folders' tab is circled in red, and a red arrow points to it.

	Title ▲	MB	Uploaded	Creator
☆	Media	27692	9/6/13 12:00P	M. French-Holt
☆	Sales	549.5	9/6/13 12:01P	M. French-Holt

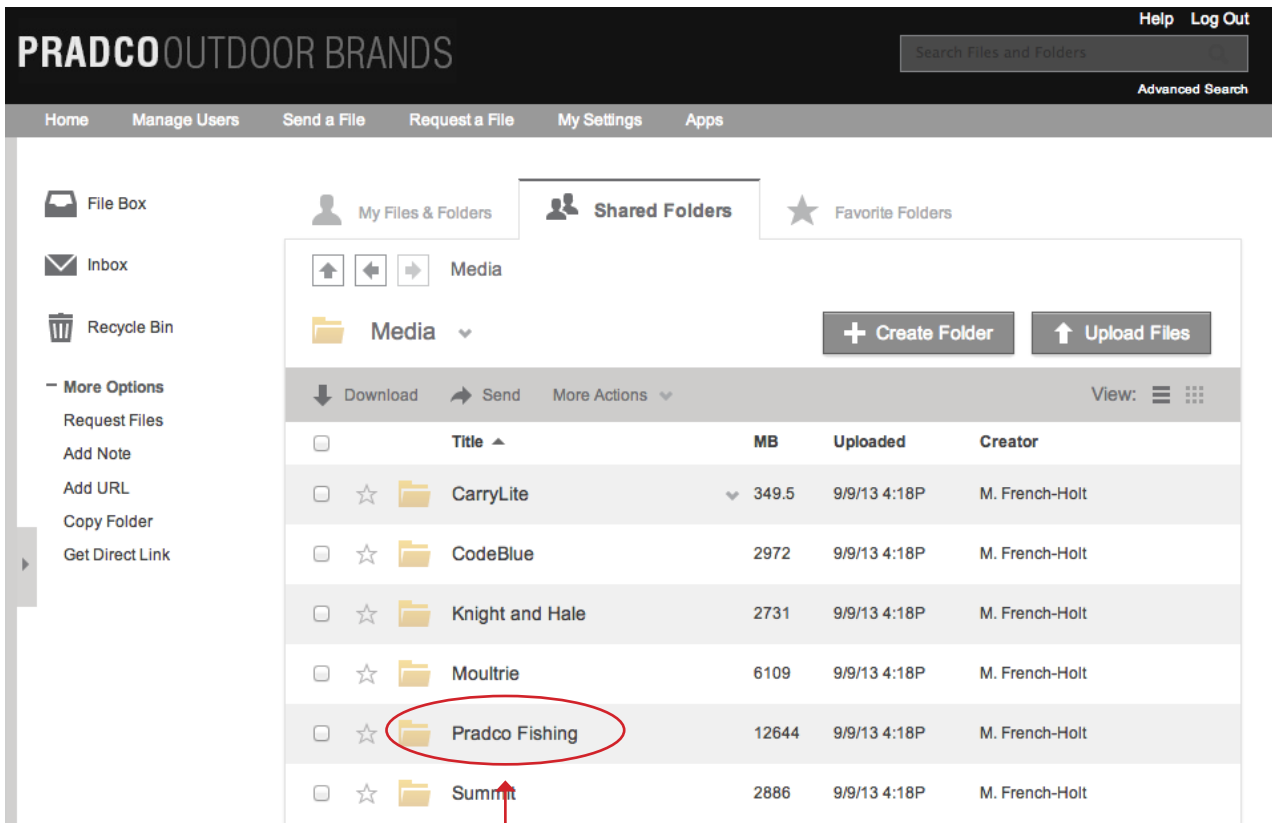
Click on Tab

Within Shared Folders Tab, choose media folder



Click on Media Folder

Within Media folder, choose brand you need media from



Click on Brand Folder

Within brand folder, choose next folder you need media from.

The screenshot shows the PRADCO OUTDOOR BRANDS file management interface. The breadcrumb path is Media > Pradco Fishing > Product Images. The 'Product Images' folder is selected, and a table of sub-folders is displayed. The 'Arbogast' folder is circled in red, and a red arrow points to it from the text 'Click on next Brand Folder' below the table.

	Title ▲	MB	Uploaded	Creator
<input type="checkbox"/>	☆ <b>Arbogast</b>	7.88	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Beckman</b>	0.24	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Bill Dance Advantage</b>	0.66	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Bomber</b>	68.66	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>BomberSaltwaterGrade</b>	9.45	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Booyah</b>	19.46	9/17/13 7:01P	M. French-Holt

Click on next Brand Folder

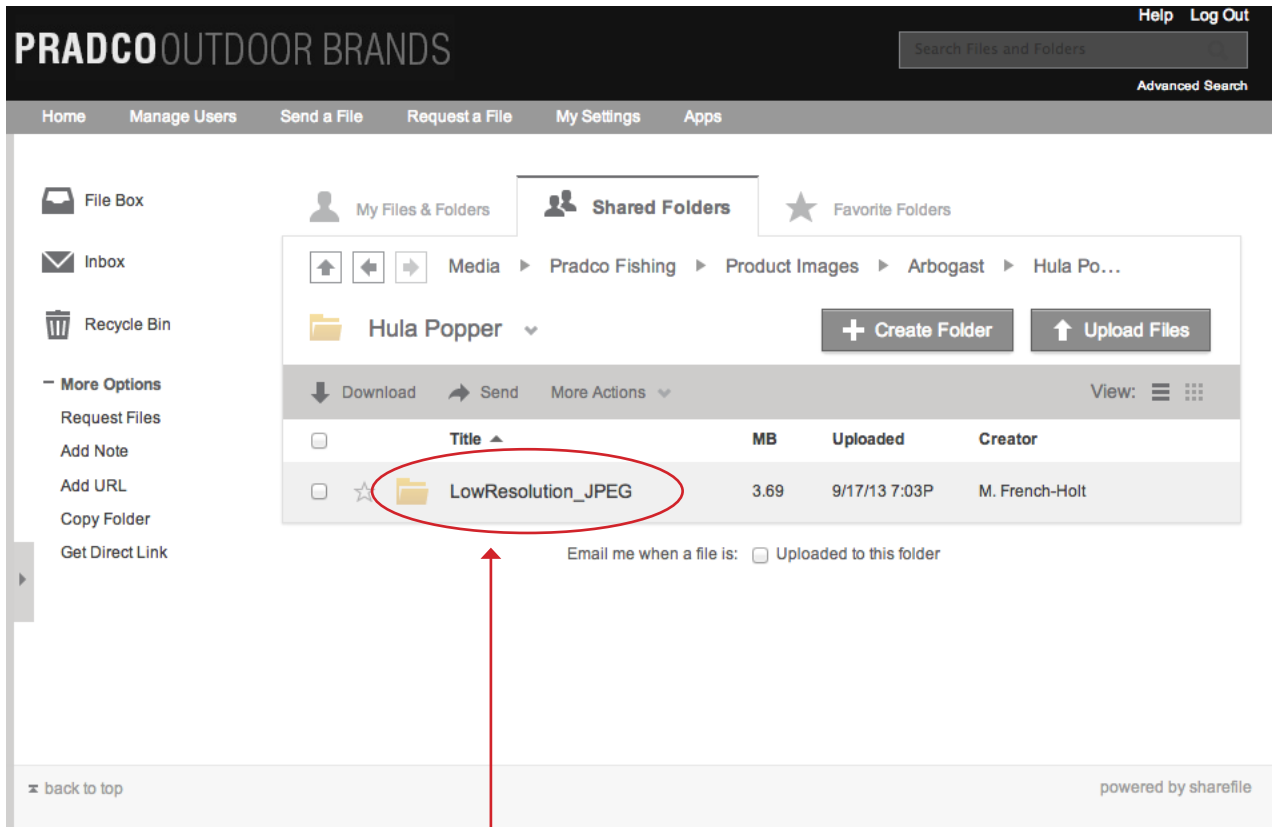
Within that brand folder, choose product folder you need media from

The screenshot shows the PRADCO OUTDOOR BRANDS file management interface. The breadcrumb path is Media > Pradco Fishing > Product Images > Arbogast. The 'Arbogast' folder is selected, and a table of sub-folders is displayed. The 'Hula Popper' folder is circled in red, and a red arrow points to it from the text 'Click on product folder' below the table.

	Title ▲	MB	Uploaded	Creator
<input type="checkbox"/>	☆ <b>_Promotional</b>	0.00	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Assortments</b>	0.26	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Bobber Stops</b>	0.01	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Buzz Plug</b>	0.36	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Hula Popper</b>	3.69	9/17/13 7:01P	M. French-Holt
<input type="checkbox"/>	☆ <b>Jitterbug</b>	3.51	9/17/13 7:01P	M. French-Holt

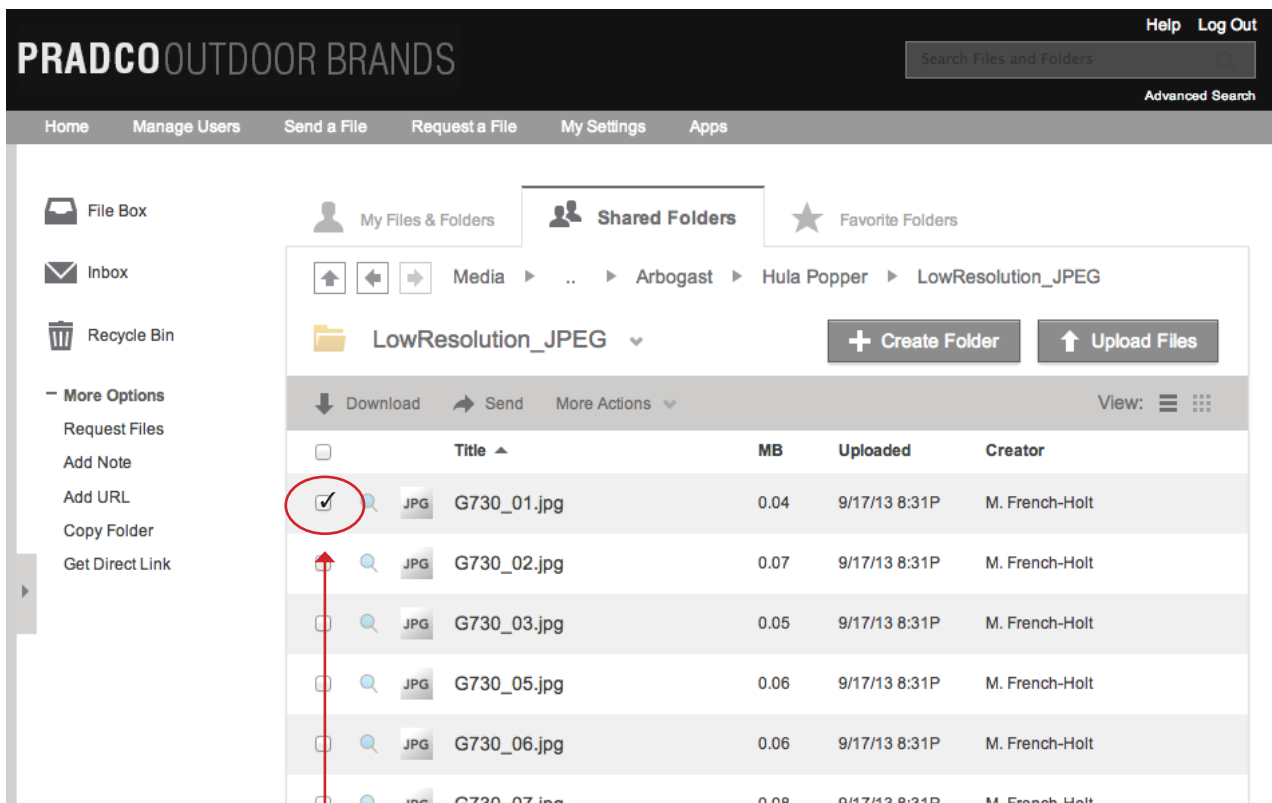
Click on product folder

Within the product folder, choose resolution folder



Click on images folder

Check box of image needed



Check box of image needed

Click on download link

The screenshot shows the PRADCO OUTDOOR BRANDS file management interface. The top navigation bar includes 'Home', 'Manage Users', 'Send a File', 'Request a File', 'My Settings', and 'Apps'. The main content area displays a file list for the folder 'LowResolution\_JPEG'. The 'Download' button is circled in red, and a red arrow points from the text 'Click on download link' below to it.

	Title ▲	MB	Uploaded	Creator
<input type="checkbox"/>	G730_01.jpg	0.04	9/17/13 8:31P	M. French-Holt
<input type="checkbox"/>	G730_02.jpg	0.07	9/17/13 8:31P	M. French-Holt
<input type="checkbox"/>	G730_03.jpg	0.05	9/17/13 8:31P	M. French-Holt
<input type="checkbox"/>	G730_05.jpg	0.06	9/17/13 8:31P	M. French-Holt
<input type="checkbox"/>	G730_06.jpg	0.06	9/17/13 8:31P	M. French-Holt
<input type="checkbox"/>	G730_07.jpg	0.08	9/17/13 8:31P	M. French-Holt

Click on download link