

Prize Wheel Assembly Instructions (continued)

(Continued from preceding page)

III. THE WHEEL, POINTER AND GRAPHICS

(1) Unpack the **Wheel**, remove any cardboard and insert the **3-1/2" Wheel Bolt** all the way through the center of the front.

(2) Slide the two **1/2" Wheel Spacers** onto the **Wheel Bolt** and mount the **Wheel** on the **Stand** by inserting the **Wheel Bolt** through both holes of the **Crossbar**. Secure the **Wheel Bolt** with the **Wheel Washer** and **5/16" Wheel Nut** and tighten with the **1/2" Wrench** and **3/16" Allen Wrench**. The **Wheel** should spin smoothly. Ensure that the wheel is parallel with the front of the stand when tightening.

(3) Attach the **Pointer** between the slots of the **Pointer Arm** by lining up the holes and securing with the two **3/8" Pointer Bolts** and two **Small Nuts**. Tighten with the **1/8" Allen Wrench** and the **5/16" Wrench**. The **Small Nuts** can be covered with the **Small End Caps**.

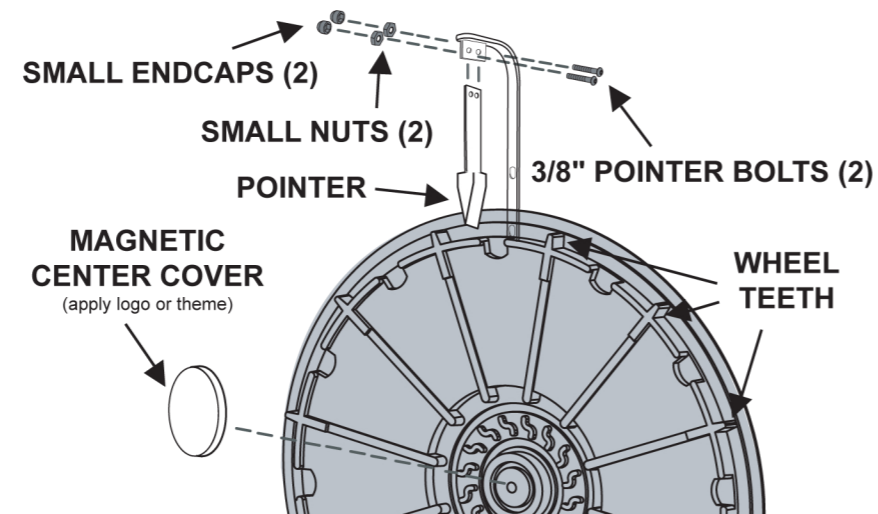
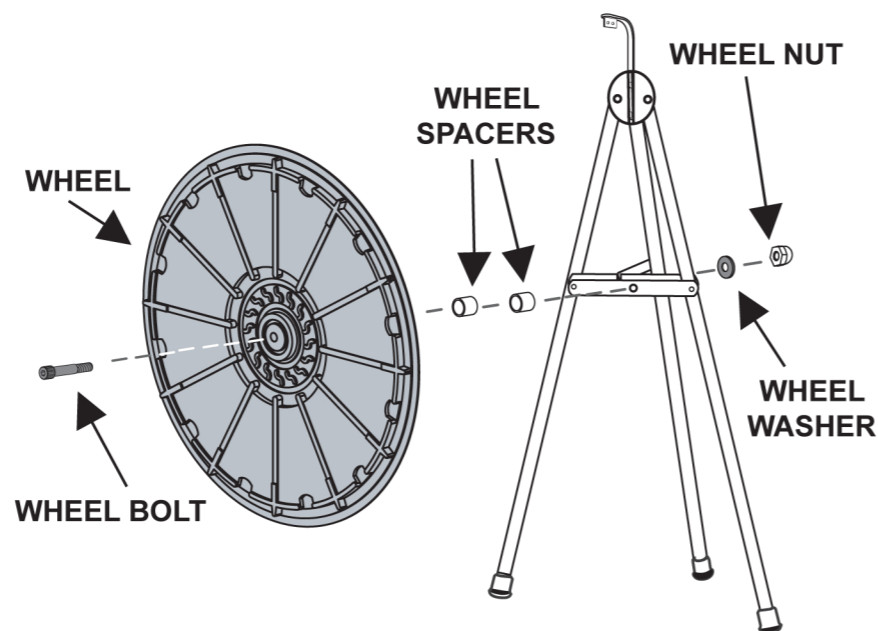
(4) Attach the **Magnetic Center Cover** to the front end of the **Wheel Bolt**.

(5) Create a logo or theme by printing it on the (removable) label stock provided and applying it to the front of the **Magnetic Center Cover**. A design template is on the **CD** or at www.prizewheeldealer.com.

(6) Create, print, trim and insert **Prize Pieces** into the wheel slots. Design templates are included on the **CD** and website.

(7) Start spinning!

Note: To adjust spin time, slide the **Pointer Arm** up on the **Arm Plate** (for more spins) or down (for less spins) by loosening and then retightening the **Small Nuts** behind the **Arm Plate**.



Assembly Guide

