

# VULCAN Information Packaging

## Electronic Art **CHECKLIST**

Please fill out form below and provide with your electronic art disk.  
If you are emailing electronic art, please fax this form to 205-672-1382.

Date: \_\_\_\_\_ Vulcan Salesperson: \_\_\_\_\_  
Customer: \_\_\_\_\_ Vulcan CSR: \_\_\_\_\_  
Artist/Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please **check** items listed below to ensure error free output of artwork. Film output and color proof from your electronic file is **included in price** quoted by your salesperson. See list of **additional charges** for art/pre-press services. An estimate can be given prior to art preparation.

### Applications available: (Your file **MUST** be set up in the following software)

#### Macintosh:

- Quark X-Press 6.0 or earlier
- Adobe PageMaker 7.0 or earlier
- Adobe Photoshop CS2 or earlier
- Adobe Illustrator CS2 or earlier
- Macromedia Freehand 10.0 or earlier
- Adobe InDesign CS2

#### Windows:

- Quark X-Press 4.1 or earlier
- Adobe PageMaker 7.0 or earlier
- Adobe Illustrator CS2 or earlier
- Macromedia Freehand 10.0 or earlier
- Corel Draw 11.0 or earlier
- Corel WordPerfect 10.0 (**not suitable for film separations**)
- Microsoft Word XP (**not suitable for film separations**)
- Adobe InDesign CS2 or earlier
- Microsoft Publisher 2002

### Miscellaneous:

- Screen fonts and printer fonts included. Or create outline/convert to paths.
- Proof print included with diskette.
- Copy of all placed/linked images, logos, illustrations and/or graphics (EPS, TIFF, etc.) are included.
- Artwork is created full scale following a specifications sheet or electronic template provided by Vulcan with artwork placed in exact position.
- Small files (2 mb or less) may be sent electronically to the Art Department. E-mail address is art@vip.ebsco.com  
Please include your Vulcan salesperson's name, order name, order number (if available) in email and fax a proof to 205-672-1382 prior to sending files.

### Additional Art/Pre-Press Service Charges

Full size Epson color inkjet print .....\$80.00 each (16"x25")  
Computer artist services (correcting, repairing, setting up files) . . . . \$80.00 per hour  
Artwork design and preparation .....\$80.00 per hour