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WTPS4CE Tuffy Presentation Station

Parts List:

- (2) Cabinet Packs
- (2) Top Shelves
- (2) Bottom Shelves
- (1) Middle Shelf with Electrical Bracket
- (2) Sets of (4) Fluted 16" legs for Cabinets
(Two of these 8 legs will have a hole drilled towards the bottom. Use these in Step 7).
- (1) Set of (4) 25" Legs
- (1) set of (4) 4" Casters
- (1) Set of (2) 4" Casters
- (1) Keyboard Shelf
- (1) Electrical Assembly
- (4) 1/2" bolts, (4) nuts, (4) washers
- (2) 3 1/2" bolts, (2) nuts, (2) washers



Directions:

1. Attach two bottom shelves by using (4) 1/2 inch bolts, nuts, and washers lining up the four holes on side of each shelf.
2. Turn bottom shelving unit upside down and attach (4) of the casters to the (4) outermost corners. Insert the last two casters into predrilled holes where the two shelves are screwed together making sure that one caster is on one shelf and one is on the other shelf.
3. Turn bottom shelves rightside up and attach 25" legs to one side of this unit. Two of these legs will have a hole drilled in them. **MAKE SURE THE TWO LEGS WITH THE HOLES ARE PLACED TOWARDS THE INSIDE OF THE UNIT AND THE HOLES ARE TOWARDS THE TOP.**
4. Next attach the keyboard shelf to the two inside 25" legs. Follow the keyboard instructions for attaching shelf to legs. Hardware is provided in keyboard shelf box.
5. Install the bottom cabinet pack to the opposite side of the unit. Start with (4) 16" fluted legs. (Make sure none of these four legs have a hole drilled in them. You will use them in Step 7). Next install the bottom cabinet pack panels, making sure the inside wall with grommet hole faces the inside of the unit and the door panel faces to the outside.
6. Put the middle shelf on top of cabinet unit, making sure the electrical bracket faces to the inside. Attach the electrical assembly to middle shelf following instruction sheet that comes with electrical assembly.
7. Attach the second set of (4) 16" fluted legs on top of this middle shelf. **MAKE SURE YOU PUT THE TWO LEGS WITH HOLES DRILLED IN THEM TOWARDS THE INSIDE OF THE UNIT, WITH HOLES TOWARDS THE BOTTOM.**
8. You now will attach these two 16" fluted legs with the holes, to the two 25" legs with the holes, by inserting the 3 1/2" bolts through the predrilled holes in the 25" legs into the predrilled hole in the fluted legs. Finish by using the washer and nuts provided.
9. Next insert side panels of cabinet pack leaving out front door and back panel with grommet hole. This will give you an open shelf unit. **OR** add back panel with grommet hole towards the inside, and the front door panel facing the outside, for a two-cabinet unit.
10. Lastly attach the top shelves to both sides.