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# ASSEMBLY INSTRUCTIONS

## WTPSS41CE PRESENTATION STATION

**Tools Required: Rubber Mallet Phillips Head Screwdriver**

### PARTS LIST:

1. (8) Grooved Legs (Shorter set goes on bottom)
2. (1 Each) Upper & Lower ventilated Back Panels
3. (1) Swing Down Cabinet Door (upper (Larger)
4. (1) Swing Down Cabinet Door (lower)
5. (4) Casters
6. (1 each) Upper Left & Right Ventilated Panel
7. (1 each) Lower Left & Right ventilated Panel
8. (1) LCD Projector Shelf Assembly
9. (1) Electrical Assembly with Hardware
10. (1) *EACH top shelf (handle), middle shelf (8 bosses) & bottom shelf (4 bosses)*

**\*\*\*READ INSTRUCTIONS BEFORE BEGINNING ASSEMBLY**  
**\*\*\*BACK & FRONT OF SHELVES ARE 24"W, SIDES ARE 18"W**



Place the four fluted legs over the corner posts (bosses) of the bottom shelf so that the channels face each other. Use a rubber mallet to tap legs into place. Make sure that legs are even and fully seated. (FIGURE 1)

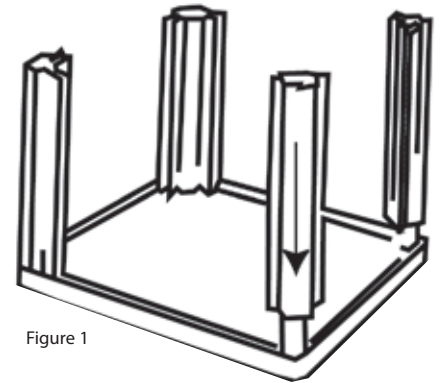


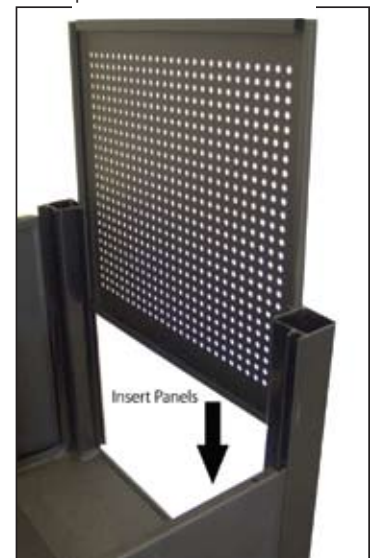
Figure 1

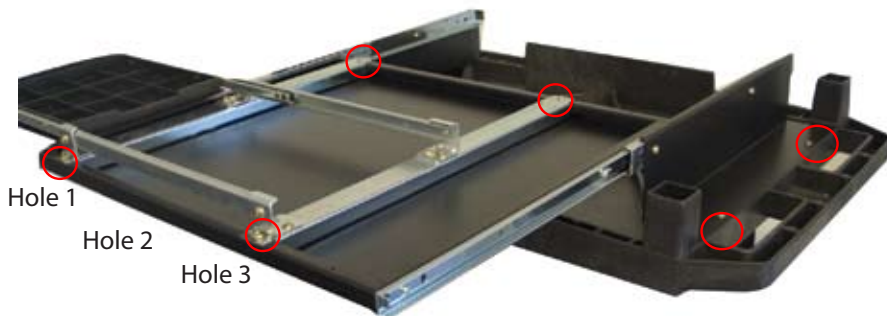
**LOWER CABINET-** Locate back & side ventilated panels (ventilation holes, and do not have doors) and slide wider panel down into grooves of the 2 back legs. Slide lower left side panel into left front & back leg grooves. Slide lower right side panel into right front & back leg grooves. Slide Bottom Cabinet Door into grooves on opposite side.

Take middle shelf and place onto legs so that the bosses are fitting into the holes in the top of the legs. Be sure that the ribbed side is facing down. Push shelf down as far as you can by hand. Gently tap with mallet if necessary.

**UPPER CABINET-** Locate back & side ventilated panels (ventilation holes, and do not have doors) and slide wider panel down into grooves of the 2 back legs. Slide lower left side panel into left front & back leg grooves. Slide lower right side panel into right front & back leg grooves. Slide Top Cabinet Door into grooves on opposite side.

shows how to insert panel into channel. Upper right panel shown.





The Projector shelf assembly needs to be attached to the top shelf. Turn the top shelf upside down. Line the holes in the metal bracket up with the four small holes on the underside of the top shelf. Attach with screws. Attach two metal bars to the underside of the tray on the 1st & 3rd sets of holes. (Photo shows mousepad extender - this is a different tray and is not included with the WTPSS41CE. We apologize for any inconvenience). This photo is for assembly instruction only.

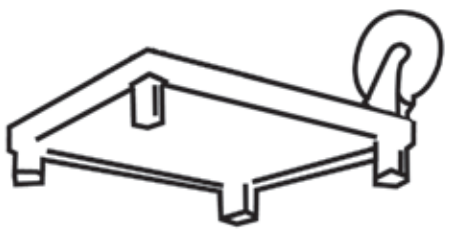
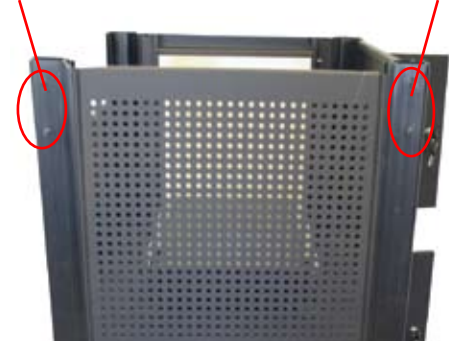
Take top shelf assembly (below) and place onto legs so that the bosses are fitting into the holes in the top of the legs and handle is to the left. The keyboard tray will be accessible through the short panel. Be sure that the ribbed side is facing down. Push shelf down as far as you can by hand. Gently tap with mallet if necessary. (See photo right)



Hold TDDS up to upper legs on right side of cart FLUSH WITH THE TOP OF THE SHELF. Mark where to pre drill holes for drop down shelf attachment with punch if desired. Turn unit on it's side and attach the brackets with screws. Turn unit right side up.



The drop down shelf attaches to the right side legs



Turn cart upside down on a level and firm floor surface. Insert the stems of the 4 casters into the holes in the underside of the bottom shelf, locking casters in the front 24"W side. Tap casters into socket with rubber mallet until fully seated. Turn right side up.