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# ASSEMBLY INSTRUCTIONS

## WTPSS41CE PRESENTATION STATION

**Tools Required: Rubber Mallet Phillips Head Screwdriver**



**PARTS LIST:**

1. (8) Grooved Legs
2. (2) Perforated Back Panels
3. (1) Right Side Cabinet Door Panel
4. (1) Swing Down Cabinet Door (upper)
5. (4) Casters
6. (1) Upper Right Panel
6. (2) Left Perforated Side Panels
  
8. (1) Right Side Cabinet Door Panel (lower)
9. (1) LCD Projector Shelf Assembly
10. (1) Perforated Lower Front Panel
11. (1) Electrical Assembly with Hardware
12. (1) EACH top shelf (handle), middle shelf (8 bosses) & bottom shelf (4 bosses)

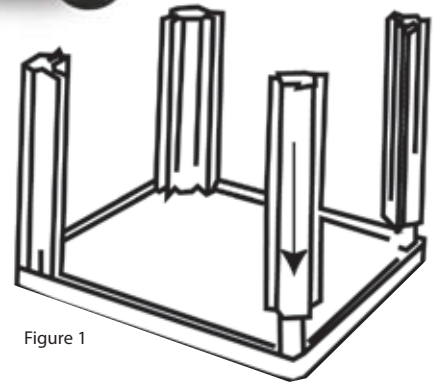


Figure 1

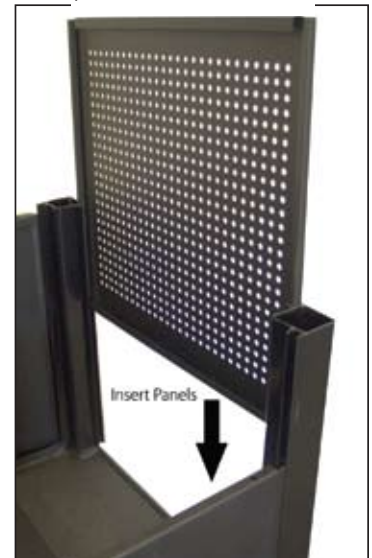
**\*\*\*READ INSTRUCTIONS BEFORE BEGINNING ASSEMBLY**  
**\*\*\*BACK & FRONT OF SHELVES ARE 24"W, SIDES ARE 18"W**

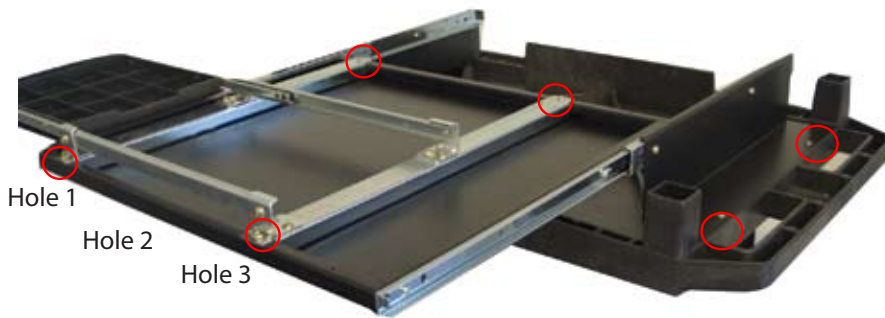
Place the four fluted legs over the corner posts (bosses) of the bottom shelf so that the channels face each other. Use a rubber mallet to tap legs into place. Make sure that legs are even and fully seated. (FIGURE 1)

LOWER CABINET- Locate back & front ventilated panels (ventilation holes, are 24"W and do not have doors) and slide down into grooves of the 2 back legs. Slide other one into the front grooves. Slide lower left side panel into left front & back leg grooves. Slide Right Cabinet Door into grooves on opposite side.

Take middle shelf and place onto legs so that the bosses are fitting into the holes in the top of the legs. Be sure that the ribbed side is facing down. Push shelf down as far as you can by hand. Gently tap with mallet if necessary.

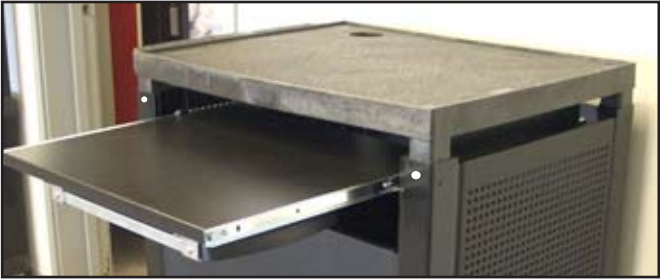
shows how to insert panel into channel. Upper right panel shown.





The Projector shelf assembly needs to be attached to the top shelf. Turn the top shelf upside down. Line the holes in the metal bracket up with the four small holes on the underside of the top shelf. Attach with screws. Attach two metal bars to the underside of the tray on the 1st & 3rd sets of holes. (Photo shows mousepad extender - this is a different tray and is not included with the WTPSS41CE. We apologize for any inconvenience). This photo is for assembly instruction only.

Take top shelf assembly (below) and place onto legs so that the bosses are fitting into the holes in the top of the legs and handle is to the left. The keyboard tray will be accessible through the short panel. Be sure that the ribbed side is facing down. Push shelf down as far as you can by hand. Gently tap with mallet if necessary. (See photo right)



The drop down shelf attaches to the right side legs

**STEP 11:** Hold TDDS up to upper legs on right side of cart FLUSH WITH THE TOP OF THE SHELF. Mark where to pre drill holes for drop down shelf attachment with punch if desired. Turn unit on it's side and attach the brackets with screws. Turn unit right side up.



Turn cart upside down on a level and firm floor surface. Insert the stems of the 4 casters into the holes in the underside of the bottom shelf, locking casters in the front 24"W side. Tap casters into socket with rubber mallet until fully seated. Turn right side up.